



STATE OF ALASKA  
DEPARTMENT OF TRANSPORTATION  
AND PUBLIC FACILITIES

**LANE CLOSURE PERMIT**

PERMIT NUMBER \_\_\_\_\_

**This permit allows the Permittee to use a State-owned highway right-of-way for access to, or construction and maintenance activities related to, physically contiguous land during construction, alteration, or maintenance of improvements, or to allow access to utility facilities for which a permit has been issued under 7 AAC 15. It is subject to all conditions checked as required on the attached list.**

Permittee:

Mailing Address:

Contact Name:

E-mail Address:

Phone:

Fax:

Traffic Control Provided by:

Phone:

Fax:

24 hour Traffic Control contact person:

Phone:

Fax:

Permit activity location (includes all routes which will be affected):

Reason for permit (Including the proposed use of the highway right-of-way and the location of the right-of-way, described by its centerline stationing on the particular highway)

Start Date:

End Date:

Schedule details (start times, end times, days of the week, exceptions, continuous or daily operation):

**PERMIT ATTACHMENTS**

REQUIRED FOR ALL PERMITS:

- Traffic Control Plan, prepared and implemented in accordance with the relevant provisions of the *Alaska Traffic Manual*, that considers the risks to the traveling public and to any individuals occupying the right-of-way under the permit for the purposes specified, and the steps that will be taken to protect these individuals and the traveling public from the identified risks.
- Any additional conditions required by DOT&PF on the attached list.

REQUIRED IF APPLICABLE:

- Letter of nonobjection from each impacted construction project.
- If the highway right-of-way sought to be occupied lies within a municipality, documentation that the applicant has sought each permit or authorization, if any, that the municipality requires for the activity.

I, \_\_\_\_\_, acknowledge that I am acting on behalf of the above-named Permittee, and that I have the full authority to do so. I further acknowledge and accept that the Permittee shall comply will all the conditions that the Department of Transportation and Public Facilities has included in issuing this permit.

\_\_\_\_\_  
Permittee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
DOT&PF Signature

\_\_\_\_\_  
Date

**Please mail or take your application to:**

<p><b>Southeast Region Mailing Address:</b></p> <p>DOT&amp;PF ROW 6860 Glacier Hwy Juneau AK 99801-7909</p> <p>Voice: (907) 465-4540 or 1-800-575-4540 Fax: (907) 465-3506 TDD: (907) 465-4410</p>	<p><b>Central Region Mailing Address:</b></p> <p>DOT&amp;PF ROW PO Box 196900 Anchorage AK 99519-6900</p> <p>Voice: (907) 269-0700 or 1-800-770-5263 Fax: (907) 248-9456 TDD: (907) 269-0473</p>	<p><b>Northern Region Mailing Address:</b></p> <p>DOT&amp;PF ROW 2301 Peger Road Fairbanks AK 99709-5316</p> <p>Voice: (907) 451-5400 or 1-800-475-2464 Fax: (907) 451-5411 TDD: (907) 451-2363</p>
<p><b>Southeast Region Physical Address:</b></p> <p>DOT&amp;PF ROW 6860 Glacier Hwy Juneau AK 99801-7909</p>	<p><b>Central Region Physical Address:</b></p> <p>DOT&amp;PF ROW 4111 Aviation Drive Anchorage AK 99502-1058</p>	<p><b>Northern Region Physical Address:</b></p> <p>DOT&amp;PF ROW 2720 Picket Place Fairbanks AK 99709</p>

**LANE CLOSURE PERMIT CONDITIONS**  
**APPLICABLE TO THIS PERMIT IF THERE IS AN “X” IN THE “REQUIRED” COLUMN**  
**AT THE TIME THE PERMIT IS PREPARED FOR YOUR SIGNATURE**

Required	Item Name	Paragraph
X	Revocation	This Permit is not a property right but a temporary authorization, revocable by the State.
X	Repair Damaged Items	If you damage any improvements within the state owned right of way, you will be responsible to return them to their previous condition. The Department’s Maintenance and Operations section will inspect and approve the restored improvements. Improvements may include: pavement structures, sidewalks, curb and gutter, pathways, driveways, signs, traffic markings, guardrail, delineators, highway lighting systems, traffic signal systems, drainage structures and mailboxes.
X	Hold Harmless	Permittee shall indemnify, defend and hold harmless the State, and its officers, employees, and contractors, from any and all claims or actions resulting from injury, death, loss, or damage sustained by any person or personal property resulting directly or indirectly from Permittee’s use of or activities in the permitted area.
X	Waiver of Claims	Permittee shall waive any claims it may have against the State and its officers, agents, and employees arising from the event.
	Insurance	Provide, consistent with State law, proof of insurance in a form and amount acceptable to the department to provide indemnification as described above, with the State and its officers, agents, and employees listed as additional insureds.
X	Highway Interference	If your use interferes with the public’s safety and/or use of facilities within State owned right of way, you will be directed to adjust or remove your traffic control.
X	Permit on Site	A copy of this permit must be on site. If any of the conditions of this permit are violated, the State reserves the right to require the removal of all activities from the area.
X	Emergency Vehicle Access	PROVIDE EMERGENCY VEHICLE ACCESS AT ALL TIMES.
X	Traffic Control Plan Responsibility	Implement the traffic control plan and maintain traffic control devices in accordance with the Alaska Traffic Manual and any provisions and conditions noted.
X	Sign Layouts	All sign layouts shall conform to the Alaska Sign Design Specifications.
X	Special Signs	Fabricate special signs from engineering grade reflective sheeting on either sheet aluminum or plywood panels.
X	Sign Visibility	Adjust sign locations in the field to provide adequate separation from existing signs. All signs shall be visible.
X	Remove Devices	Remove all traffic control devices when no longer needed.
X	Clean-Up	Permittee shall clean up litter or debris generated as a result of this permit.
	Temporary Barriers	Erect upon the highway temporary barriers of a type and at locations that the Department considers will best protect the public.
	Posting of Signs, Warning Devices, Notices	Post signs, warning devices, or notices of any lane closure, of a type and at locations that the Department considers will best protect the public.
	Posting of Signs for Direction of Traffic	Post signs for the direction of traffic, of a type and at locations that the Department considers will best protect the public.

	Flaggers	Assign one or more flaggers, as the Department considers necessary, to warn, detour, or direct traffic on the highway.
	Maximizing Safety/Additional Steps	Take any additional steps that the Department considers necessary to maximize safety for event participants and the traveling public while minimizing delay to the traveling public.
	Traffic Control Plan Preparation	Traffic control plans shall be prepared by an ATSSA or IMSA certified worksite traffic supervisor.
	Traffic Control Plan Implementation	Traffic control plans shall be implemented under the direction of an ATSSA or IMSA certified worksite traffic supervisor.
	WTCS Listing	Certified worksite traffic supervisors can be found through most telephone books under headings including: traffic, road building contractors, and paving contractors. Or you may contact ATSSA at 1-800-272-8772 or IMSA at (315) 331-2182 for a listing of certified individuals.
	Class T Signs	Class "T" signs, as designated in the Alaska Sign Design Specifications, shall be used.
	Road Closure Public Notice	Provide a public notice when your work requires a complete road closure. Public notice shall consist of a one-sixteenth-page advertisement in the local newspaper. Run the ad starting two-five days prior to the closure and for its duration. Ad preference shall be for the local news section, and shall exclude the classified section. The ad shall include: a map, traffic routing information, effective dates, and your name and telephone number. The telephone number may be to a prerecorded message with current roadway status.
	Information People	Station information people wearing orange vests at each point of road closure. They shall inform motorists of the closure and expected delays. They cannot flag traffic and have no authority to stop or slow traffic.
	Any Event - Designated Lane	Delineate a separate lane on the right side of the roadway using traffic cones for the event participants.
	Walk/Run Event - No Lane Designated	Event participants shall travel along the left side of the roadway facing traffic if a separate lane is not delineated.
	Crossing Guards	A roadway crossing guard is required when an event route crosses a roadway that is not controlled by traffic control devices. Roadway crossing guards shall wear orange safety vests and assist participants in safely crossing the roadway. They cannot flag traffic and have no authority to stop or slow traffic.
	Traffic Control Devices	Traffic control devices are not required for construction more than 2 feet behind curb, or farther than 15 feet beyond the shoulder.